

# Application for Employment

PLEASE PRINT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, medical condition or handicap, or any other legally protected status.

Position(s) Applied For \_\_\_\_\_ Date of Application \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_ Social Security Number \_\_\_\_\_

Have you ever been employed here before? \_\_\_\_\_ If so, when: \_\_\_\_\_

Are you legally eligible for employment in this country? \_\_\_\_\_

*(Proof of U.S. citizenship or immigration status will be required upon employment.)*

Date available for work \_\_\_\_\_

Have you ever been convicted of a felony in the last (7) years? \_\_\_\_\_

*(Such conviction may be relevant if job related, but does not bar you from employment.)*

If yes, please explain: \_\_\_\_\_

Driver's license number: \_\_\_\_\_ State \_\_\_\_\_

Do you have a shift preference? \_\_\_\_\_ Days? \_\_\_\_\_ Nights? \_\_\_\_\_

## Employment History

From	To	Employer	Telephone
Job Title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary	
From	To	Employer	Telephone
Job Title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary Start \$ _____ per _____ Final \$ _____ per _____	
From	To	Employer	Telephone
Job Title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary Start \$ _____ per _____ Final \$ _____ per _____	

## Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience that may qualify you for work with our company.

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## Educational Background

Name & Location	Years Completed	Did You Graduate?		Course Of Study
		Major	Degree	
High School				
College		Major	Degree	
Other				

## References

Name	Telephone	Years Known

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service at any time if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the employer reserves the right to terminate my employment at any time, with or without prior notice. I understand that no representative or the employer has the authority to make any assurances to the contrary.

I give the employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

I further understand and consent that subject to completion of the employment process, I will be required to submit to and successfully pass a drug and alcohol screen.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

***AN EQUAL OPPORTUNITY EMPLOYER***